

## 2008-2009 Annual Unit Objectives

Madisonville Community College

January 2008

### Unit:: Office of Grants, Planning & Effectiveness

Unit Objectives (in Priority Order)	Link to MCC Goals	Resources Needed to Accomplish Goal	Action Steps (Briefly list steps you will complete to accomplish goal)	Assessment Measure (Link to PI)
Refine annual planning and evaluation process	2.6	n/a	<ol style="list-style-type: none"> <li>1. Build web-based annual plan application</li> <li>2. Include qualitative assessment component on outcomes reporting</li> <li>3. Refine budget planning process</li> </ol>	Application implemented for 09-10 planning cycle
Obtain funding to enhance teaching, learning and advising initiatives (course restructuring, critical thinking, active learning, developmental advising, etc.)	2.8 1.1 1.2 1.3	n/a	<ol style="list-style-type: none"> <li>1. Research consultant for FIPSE grant related to teaching and learning projects</li> <li>2. Identify project for FIPSE grant with Title III steering committee, T &amp; L Coordinator &amp; Curriculum Specialist</li> <li>3. Develop &amp; submit FIPSE proposal</li> <li>4. Research alternative grant opportunities for projects associated with Title III and QEP initiatives</li> </ol>	FIPSE grant submitted by deadline (TBA)
Obtain funding to support curriculum development and implementation (AIIT, Integrated Nursing, etc.)	2.8 1.1 1.2 1.3	n/a	<ol style="list-style-type: none"> <li>1. Research alternative grant opportunities for Nursing &amp; submit</li> <li>2. Develop &amp; submit NSF ATE proposal for AIIT</li> </ol>	ATE grant submitted by deadline (Oct 08)
Produce user-friendly data analysis to support annual planning and evaluation process	2.6	n/a	<ol style="list-style-type: none"> <li>1. Complete Course Completion Report as soon as grades are available</li> <li>2. Complete Noel-Levitz analysis and disseminate results with appropriate constituents</li> <li>3. Train Info Systems Programmer and IR Coordinator in DSS</li> <li>4. Train Office Assistant in TEDS data entry</li> <li>5. Demo (&amp; adopt if satisfactory) Questionmark software application to replace Survey Tracker</li> <li>6. Administer CCSSE in spring 2009</li> </ol>	-Fall 08 CCR completed by Mar 09; Spr 09 CCR by Jul 09 -Noel-Levitz report complete by Jul 09 -Questionmark software available & personnel trained by Dec 08 -CCSSE administered Spr complete by 09

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Maintain user-friendly website to support students and employees	2.7	n/a	<ol style="list-style-type: none"> <li>1. Facilitate transition to KCTCS intranet</li> <li>2. Facilitate transition to KCTCS content management system</li> <li>3. Serve on KCTCS Web Services Peer Team</li> </ol>	<ul style="list-style-type: none"> <li>-Intranet implemented by Jul 09</li> <li>-Content management implemented by Jul 09</li> </ul>