

ANNUAL REPORT 05-06
 Madisonville Community College
 July 1, 2005—June 30, 1006

KCTCS Strategic Goal: Promote excellence in teaching and learning

MCC Goal #1: Implement 3rd year of Main Campus and 1st year of Tech Campus Title III grants with emphasis upon student success, retention, and graduation rates, including:

Goal	Status	Activities Accomplished	Performance Indicators & Trend Data
			Long Term KCTCS Core Indicators for Goals 1-3: <ul style="list-style-type: none"> • Credentials Awarded—21.9/100 • Developmental Pass Rate—ENG 76%, MA 73.8% • Licensure Pass Rate—88% Annual Performance Indicators are noted on each unit PI document, using data drawn from the sources identified below. PI documents are available on-line at http://www.madisonville.kctcs.edu/gpe/planning.html
Enhance faculty and staff development	Completed	<ul style="list-style-type: none"> • Conducted faculty & staff critical thinking workshop by nationally recognized CT educator, Dr. Craig Nelson • Conducted ENG 101 & MA 150 course revision workshop by regionally recognized assessment expert, Dr. Ron Nelson • Trained interdisciplinary team of 7 faculty at NSF Chautauqua critical thinking & active learning 3 day short course • Developed & conducted all-employee all-day training & assessment workshop with concurrent sessions related to new Master Advising Process • Developed & conducted half-day planning & Noel-Levitz assessment workshop related to KCTCS core performance indicators • Conducted Dev Ed full & part-time faculty workshops fall and spring semester • 16 faculty trained in Worldwide Instructional Development System software • 5 faculty presented at national conferences; 2 faculty chosen to participate in Kellogg Institute for Developmental Education; 4 faculty published; 1 faculty chosen for Governor's Scholars Program 	<ul style="list-style-type: none"> • Title III annual objectives • CCSSE data • Course Completion Report • Mandatory Placement data • Local Retention Rate data • Local Graduation Rate data • PD Log

Goal	Status	Activities Accomplished	Performance Indicators & Trend Data
Enhance advising processes and procedures	Completed	<ul style="list-style-type: none"> • Implemented new Master Advising process & curriculum for all new students • Recruited & trained 30 Master Advisors • Revised Passport for Success “transition” brochure • Developed Early Alert model with intent of implementing in fall 06 • Developed & administered MA student assessment • Launched new Career Explorations with Choices in CAP Center • Closed Noel-Levitz advising performance gap from 1.04 in Fall 03 to .79 in Fall 05, a difference of -.25 • Enrolled 3,769 HC students in fall 05 • Retained 61% of students fall 05 to spring 06 	<ul style="list-style-type: none"> • Noel-Levitz SSI data • Master Advising Student Survey data • Local Retention Rate data • Local Graduation Rate data
Enhance delivery of on-line services	Completed	<ul style="list-style-type: none"> • Completed comprehensive redesign of MCC website, including: <ul style="list-style-type: none"> -updated all academic program information -published all program brochures on-line -established new sites for CAP and TEC centers -established up-to-date sites for all units within the college -linking AP, PI and Outcomes documents to all unit sites • Created & posted interactive on-line orientation module • Created & posted on-line class enrollment schedule 	<ul style="list-style-type: none"> • Noel-Levitz SSI data • Master Advising Student Survey data • Local Retention Rate data
Begin curriculum revision	Completed	<ul style="list-style-type: none"> • Established & filled Curriculum Generalist position • Researched & purchased WIDS curriculum revision software • Trained first cohort of faculty in WIDS • Established timeline & began revision of integrated Nursing & Surgical Tech/Surgical 1st Assistant programs • Created new coursework to support Integrated Nursing curriculum • ENG 101 “gateway” course revision underway • MA 150 “gateway” course revision underway • Continued work of Dev Ed Coordinating Committee on revision of math, writing & reading courses 	<ul style="list-style-type: none"> • Title III annual objectives • Local Retention Rate data • Local Graduation Rate data • Program Productivity Report • Course Completion Report

Goal	Status	Activities Accomplished	Performance Indicators & Trend Data
Enhance class scheduling	Completed	<ul style="list-style-type: none"> Conducted first annual class Enrollment Analysis retreat to identify enrollment trends Currently reviewing class scheduling & delivery as by-product of Title III curriculum revision project Established timeline & began revision of integrated Nursing & Surgical Tech/Surgical 1st Assistant programs Created new coursework to support Integrated Nursing curriculum Obtained DOL Nursing grant to continue Career Pathways weekend/evening Nursing program 	<ul style="list-style-type: none"> Annual Class Enrollment Analysis Enrollment Productivity Report

MCC Goal #2: Institutionalize quality enhancement processes:

Goal	Status	Activities Accomplished	Performance Indicators & Trend Data
Complete SACS Compliance Certification Process*	Completed to date	<ul style="list-style-type: none"> Compliance Certification Team appointed & plan/timeline developed SACES website established for electronic submission Compliance Certification Report submitted in hard copy and posted on website March 15, 2006 	SACS mandate
Develop Quality Enhancement Plan*	Completed	<ul style="list-style-type: none"> QEP Team appointed & plan/timeline developed Topic selected: critical thinking across the curriculum using active learning strategies Broad-based support established Assessment instruments selected Assessment & best practice bibliographies assembled 	<ul style="list-style-type: none"> SACS mandate CCSSE data Mandatory Placement data Course Completion Report
Continue to refine Performance Indicators	Completed	<ul style="list-style-type: none"> Completed comprehensive revision of annual planning & evaluation process & documents, including: <ul style="list-style-type: none"> -creating new unit Outcomes form -updating all unit Performance Indicators -revising Annual Plan form to include action steps IE Specialist met individually with all unit supervisors to review APs & link to Title III objectives where appropriate 	Annual IE/IR Survey

Goal	Status	Activities Accomplished	Performance Indicators & Trend Data
Implement CCSSE	Completed	<ul style="list-style-type: none"> Administered CCSSE successfully to representative sample of students in spring 06 Developed & distributed analytical executive summary of CCSSE results IE Specialist met individually with all unit supervisors to review APs & link to CCSSE assessment where appropriate 	<ul style="list-style-type: none"> Course Completion Report Mandatory Placement data Title III annual objectives
Link Unit goals to Title III goals	Completed	<ul style="list-style-type: none"> IE Specialist met individually with all unit supervisors to review APs & link to Title III objectives where appropriate 	Annual IE/IR Survey
Use Lean Enterprise assessment where appropriate	Completed	<ul style="list-style-type: none"> Trained Student Affairs staff in Lean Enterprise 	CED Activity Report
Increase Work Keys pass rates	In Progress	<ul style="list-style-type: none"> Business Administration faculty revised syllabi to include Work Keys competencies IE Specialist met individually program coordinators to review APs & PIs and link to Work Keys objectives where appropriate 	Annual Work Keys assessment data

MCC Goal #3: Prioritize new faculty and staff positions necessary to support the institutional mission and fund them in priority order.

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Establish new faculty positions where justified	Completed	<ul style="list-style-type: none"> Established & filled Reading position Established Math position & will fill by 8-06 Advertised & will fill existing tenure track Psychology & English positions 	<ul style="list-style-type: none"> Program Productivity Report Enrollment data Title III goals/objectives
Address diversity issue	Completed	<ul style="list-style-type: none"> Established & filled new Diversity position Created Diversity AP & PI documents consistent with position description Minority enrollment fall 05—231 (6.12%) 	<ul style="list-style-type: none"> Minority Enrollment data Kentucky Plan Affirmative Action criteria
Prepare to institutionalize grant positions	Completed	<ul style="list-style-type: none"> Reassigned Psychology position to Curriculum Generalist position in Tech Campus Title III project Reassigned following positions in Main Campus Title III project: <ul style="list-style-type: none"> -CED position to Student Success Coordinator -English position to Instructional Development Coordinator Obtained DOL Job Training grant to continue HRSA Nursing positions until they can be institutionalized 	<ul style="list-style-type: none"> Title III goals/objectives DOL Nursing grant goals/objectives

KCTCS Strategic Goal: Increase student access and success

MCC Goal #4: Complete *Fulfilling the Promise* campaign consistent with case for support, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
			Long Term KCTCS Core Indicators for Goals 4-6: <ul style="list-style-type: none"> • Headcount Enrollment—3,740 • Total Credentials Awarded—1,000 • Retention—58% • Students Transferring—800 Annual Performance Indicators are noted on each unit PI document, using data drawn from the sources identified below.
Complete Fulfilling the Promise campaign*	Completed	<ul style="list-style-type: none"> • Exceeded overall campaign goal of \$5 million as of March 06—currently at \$7,000,000+ 	Campaign Feasibility Study objectives
Increase academic enhancement endowment	Completed	<ul style="list-style-type: none"> • Met Title III 3 year endowment match of \$65,000 • Increased academic program endowment—currently at \$565,000 • Funded 17 faculty development projects totaling \$12,000 	Campaign Feasibility Study objectives
Increase scholarship endowments	Completed	<ul style="list-style-type: none"> • Increased campaign scholarship endowment—currently at \$3,279,000 • Established MIT supplemental scholarship program (6 scholarships annually) • Awarded over \$121,000 in scholarships provided by private donors and \$52,000 from non-private sources for a total of \$173,000 in scholarships • Awarded 210 scholarship in 05-06 with average award of \$824 • Assisted with Rotary Auction to increase School Counts endowment—currently at \$100,000+ 	Campaign Feasibility Study objectives
Increase arts endowment	Completed	<ul style="list-style-type: none"> • Increased arts endowment—currently at \$521,000 • Obtained \$137,000 in 05-05 for Annual Fund support 	Campaign Feasibility Study objectives

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Enhance degree program offerings*	Completed	<ul style="list-style-type: none"> Launched Mining Technology AAS & certificate pilot program Obtained DOL Nursing career ladder grant of \$1.2 million Began revision of integrated LPN/RN Nursing curriculum Began revision of Surgical Technology curriculum Delivered Biology and A&P classes on Muhlenberg Campus 	<ul style="list-style-type: none"> Program Advisory Committee data Local workforce data Census 2000 workforce data
Increase tuition-generating enrollment	Completed	<ul style="list-style-type: none"> Enrolled 3,769 HC & 1,893 FTE in Fall 05 Generated \$5,445,909 in tuition revenue in 05-06 Reduced return to Title IV amount fall 05 & spring 06—\$61,000 (estimate) 	<ul style="list-style-type: none"> Annual Revenue & Expenditure Reports Enrollment data
Emphasize diversity	Completed	<ul style="list-style-type: none"> Established & filled Diversity position Created Office of Diversity unit plan consistent with position expectations Conducted following events that celebrated diversity: Multicultural Potluck Luncheon, Multicultural Chili Cook-Off, Stanley Lewis Writing Contest, Evening Voices & Day Voices (readings to celebrate diversity) Conducted 29 diversity courses with total enrollment of 377 for 05-06 	<ul style="list-style-type: none"> Minority Enrollment data Kentucky Plan Affirmative Action criteria
Emphasize retention	Completed	<ul style="list-style-type: none"> Increased fall 05-to-spring 06 retention rate—70.8% Implemented new Master Advising process to improve first semester persistence rates: 410 attended Master Advising Sessions; 405 enrolled in Fall 05; and 266 returned to enroll in Spring 06, a retention rate of 65.7% Served over 1,300 in Learning Center Continued work of Dev Ed Coordinating Committee (See Title III advising objective in Goal #1 above) 	<ul style="list-style-type: none"> Local Retention Rate data Local Graduation Rate data
Promote CED workforce development training	Completed	<ul style="list-style-type: none"> Served 104 businesses Trained 2,9374 in non-mining courses as of 5-06 Trained 1,582 in mining courses Conducted 37 Lean for Manufacturing & Lean Enterprise simulations Launched Medical Lean Simulation 	CED Activity Report

MCC Goal #6: Strengthen Muhlenberg County programming, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Increase degree programming opportunities	Completed	<ul style="list-style-type: none"> Offered technical & general education courses on site to support LPN/RN & Business Administration degree programs Equipped biology lab to support Anatomy & Physiology course for LPN/RN program 	Muhlenberg Campus Enrollment data
Enhance student support services	Completed	<ul style="list-style-type: none"> Implemented comprehensive Master Advising curriculum & process for all new students, including Muhlenberg Campus Increased hours & staffing in on-site Academic Support/Library Center 	Noel-Levitz SSI data
Obtain Adult Basic Education grant	Completed	<ul style="list-style-type: none"> Submitted, awarded & launched ABE grant program in Muhlenberg County 	Census 2000 Income & Workforce data

KCTCS Strategic Goal: Expand diversity and global awareness

MCC Goal #7: Promote value of postsecondary education within service area through outreach activities, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
			Long Term KCTCS Core Indicators for Goal 7: <ul style="list-style-type: none"> Multicultural Course Enrollment—450 Minority Enrollment—5.7% Annual Performance Indicators are noted on each unit PI document, using data drawn from the sources identified below.
Continuing Education programming	Completed	<ul style="list-style-type: none"> Expanded CE/CS offerings to include Electrician, Master Electrician, HVAC & Insurance Certification Increased Summer Youth College enrollment by 33% 	CED Activity Report
Arts education programming	Completed	<ul style="list-style-type: none"> School Days : 6,250 (18 performances) Non-ticketed residencies, workshops, Professional Development, school activities: 9,361 	Mahr Center Event Report
Deliver effective TRIO programming	Completed	<ul style="list-style-type: none"> Met all annual objectives for Educational Talent Search, Student Support Services, and Upward Bound programs 	Data & objectives for Educational Talent Search, Student Support Services & Upward Bound are identified in the individual grant proposals

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Rhoads Scholars project	Completed	<ul style="list-style-type: none"> No. of activities: 119 No. of Faculty and Staff participating: 49 (unduplicated) No. of schools participating: 20 (unduplicated) 	Rhoads Scholars Activity Report
School Counts project	Completed	<ul style="list-style-type: none"> Increased School Counts Endowment, currently at \$100,000 	School Counts endowment report

KCTCS Strategic Goal: Enhance the economic development of communities and the Commonwealth

MCC Goal #8: Develop plan to obtain Energy & Advanced Technology facility, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
			Long Term KCTCS Core Indicators for Goals 8-10: <ul style="list-style-type: none"> Businesses Served—135 Licensure Pass Rate—88% Workforce Development Enrollment—3,200 Annual Performance Indicators are noted on each unit PI document, using data drawn from the sources identified below.
Prioritize and design use of space & address impact on new facilities	Completed	<ul style="list-style-type: none"> Worked with architects to design space utilization plan Visited “best practice” technical facilities in Green Bay, WI and Dayton, OH to study space utilization 	Campus Master Plan
Complete renovations to existing space consistent with use of new facility & existing needs*	Completed	<ul style="list-style-type: none"> Renovated 4 classrooms as adult learning space on 2nd floor of Gray Bldg Renovated 1st floor “cave” area to increase Admissions/Student Records space by 1000 sq ft Energy Management project generated \$93,000 in utility savings Designed exterior & interior signage to be installed 6-06 Scheduled \$400,000 HVAC upgrade for North Campus 	Campus Master Plan
Obtain federal and state funding	Completed	<ul style="list-style-type: none"> Obtained \$14 million from state to build Advanced Technology facility Obtained \$300,000 in coal severance funds to support technical programming 	Approved Legislative Budget

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Develop energy curriculum	In Progress	<ul style="list-style-type: none"> Launched Mining Technology AAS and certificate program Purchase virtual simulation equipment for mining program Used career pathways concept to develop mining certificate programs and curriculum Moved electricity, electronics, industrial maintenance, and biomedical technology under Manufacturing and Industrial Technology with plans to redesign curricula under Title III Technical Ed. Grant Moved Electrical and Mechanical engineering Technology programs under Manufacturing and Industrial Technology with plans to redesign curricula under Title III Technical Ed. Grant 	<ul style="list-style-type: none"> MADCC Curriculum Review Committee KCTCS CRC Committee Approval KCTCS Council MADCC Curriculum Approval Committee

MCC Goal #9: Enhance cultural development opportunities, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Glema Mahr Center for the Arts programming	Completed	<p>2005-2006 Attendance Numbers</p> <ul style="list-style-type: none"> Center Stage Performances: 6,940 (8 performances) FUB Coffeehouse: 1,606 (7 performances of 5 programs) Glema Mahr Chamber: 741 (4 performances) US Bank Community Theatre: 2,971 (10 performances of 3 productions) Exhibits: 878 attendance at opening receptions (6 exhibits) Arts Education participation: School Days performances & on-site arts education activities total 6,250 	Mahr Center Event Report
Multicultural programming and activities	Completed	<ul style="list-style-type: none"> Established & filled Diversity position Created Office of Diversity unit plan consistent with position expectations Conducted following events that celebrated diversity: Multicultural Potluck Luncheon, Multicultural Chili Cook-Off, Stanley Lewis Writing Contest, Evening Voices & Day Voices (readings to celebrate diversity) Conducted 29 diversity courses with total enrollment of 377 	Minority Enrollment data

MCC Goal #10: Expand educational programming for all credentials consistent with community need and availability of resources, including:

Goals	Status	Activities Accomplished	Performance Indicators & Trend Data
Short term mining and energy training	Partial Progress	<ul style="list-style-type: none"> Launched Mining Technology certificate pilot program Obtained \$300,000 in coal severance funds to support mining program Conducted 65 short term mining classes; trained 1,582 miners Obtained \$400,000 in virtual trainers for mining program 	<p>CED Activity Report</p> <p>Enrollment data</p>
2 + 2 programs	Completed	<ul style="list-style-type: none"> 48 enrolled in MSU 2+ 2 education program in 05-06 	Enrollment data
Dual credit programming	Completed	<ul style="list-style-type: none"> 798 high school students enrolled in dual credit, Area Technology Center classes, and college night classes 	Enrollment data
On-line courses	Completed	<ul style="list-style-type: none"> 720 students were enrolled 54 classes 	Enrollment data
Student leadership project	Completed	<ul style="list-style-type: none"> Developed & launched Medallion Leadership Program 	Enrollment data